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Republic of the Philippines  
Supreme Court  
Manila

FIRST DIVISION

NOTICE

Sirs/Mesdames:

*Please take notice that the Court, First Division, issued a Resolution dated October 9, 2019 which reads as follows:*

**“A.M. No. P-19-4015 [formerly A.M. No. 18-12-277-RTC] (Office of the Court Administration vs. Garry P. Maniñas\* Utility Worker I, Office of the Clerk of Court, Regional Trial Court, San Fernando City, Pampanga)**

The Court **RESOLVES** to **ADOPT** and **APPROVE** the findings of fact, conclusions of law, and recommendation of the Office of the Court Administrator in its Memorandum<sup>1</sup> dated April 15, 2019. Accordingly, the Report dated December 10, 2018 of Mr. Ryan U. Lopez, Officer-in-Charge, is **RE-DOCKETED** as a regular administrative matter against Garry P. Maniñas, Utility Worker I, Office of the Clerk of Court, Regional Trial Court of San Fernando City, Pampanga, and the Court finds him **GUILTY** of Habitual Tardiness, and is thus **SUSPENDED** for thirty (30) days, with a **STERN WARNING** that a repetition of the same or similar infraction may warrant his dismissal from the service.

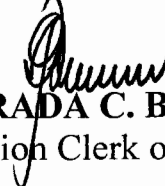
The Report dated December 10, 2018 of Mr. Ryan U. Lopez, Officer-in-Charge, Employees’ Leave Divison, Office of Administrative Services, Office of the Court Administrator, stating that Utility Worker Garry P. Maniñas has incurred tardiness in the months of June (11 times), July (11 times), August (12 times), October (11 times) and November (10 times), all in 2018; the comment dated February 21, 2019 of Utility Worker Garry P. Maniñas; and the Report dated April 15, 2019 of the Office of the

\* “Garry P. Maningas” in some parts of the *rollo*.  
<sup>1</sup> *Rollo*, pp. 12-14. Signed by Court Administrator Jose Midas P. Marquez and Deputy Court Administrator Raul Bautista Villanueva.

Court Administrator, are all **NOTED**.

**SO ORDERED.** *Zalameda, J., designated as Additional Member per Special Order No. 2712 dated September 27, 2019.*

Very truly yours,

  
**LIBRADA C. BUENA**  
Division Clerk of Court *10.22*

**115**

Hon. Jose Midas P. Marquez (x)  
Court Administrator  
Hon. Raul B. Villanueva (x)  
Hon. Jenny Lind R. Aldecoa-Delorino (x)  
Hon. Leo Tolentino Madrazo (x)  
Deputy Court Administrators  
Hon. Lilian Barribal-Co (x)  
Hon. Maria Regina A. F. M. Ignacio (x)  
Assistant Court Administrators  
OCA, Supreme Court  
  
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Supreme Court  
(For uploading pursuant to A.M. No. 12-7-1-SC)

Mr. Garry P. Maniñas  
Respondent- Utility Worker I  
Office of the Clerk of Court  
Regional Trial Court  
San Fernando City, 2000 Pampanga  
  
The Clerk of Court  
Regional Trial Court  
San Fernando City, 2000 Pampanga  
  
Office of Administrative Services (x)  
Legal Office (x)  
Court Management Office (x)  
Financial Management Office (x)  
Docket & Clearance Division (x)  
OCA, Supreme Court



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