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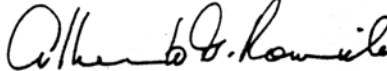
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MEMORANDUM ORDER NO. 27

**AUTHORIZING THE CONDUCT OF ORIENTATION COURSE FOR  
NEW EMPLOYEES IN THE OFFICE OF THE PRESIDENT (PROPER)**

Pursuant to M.O. No. 60, dated April 15, 1999, and in order that our new employees will be fully aware of the existing office policies and guidelines, civil service law and rules, office house rules and facilities, merit promotion system and other employee benefits and privileges, as well as traffic rules and regulations for our new drivers, the Career and Personnel Development Division, Personnel Office, is hereby authorized to conduct its regular Orientation Course for New Employees of the Office of the President on September 24-28, 2001, for the first batch and on October 1-5, 2001, for the second batch.

In this connection, all new employees are hereby enjoined to participate on official time in the said course. Heads of Offices are requested to submit their list of participants to the CPDD, Personnel Office, on or before September 10, 2001.

  
ALBERTO G. ROMULO  
Executive Secretary

Manila, August 24, 2001

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