

**MEMORANDUM CIRCULAR NO. 62**

**IMPLEMENTING EXECUTIVE ORDER NO. 102, SERIES OF 1999,  
REDIRECTING THE FUNCTIONS AND OPERATIONS OF THE  
DEPARTMENT OF HEALTH**

The implementation of Executive Order No. 102 dated May 24, 1999, enabling the Department of Health to rationalize and streamline its structures and functions, shall be governed and undertaken along the following lines:

**I. GENERAL CONSIDERATIONS:**

1. The rationalization and streamlining process shall be consistent with the Health Sector Reform Agenda of the Department of Health.
2. The rationalization and streamlining process shall cover three (3) phases:
  - a. Phase I : Central Office;
  - b. Phase II : Centers for Health Development, Special Hospitals and Regional Hospitals/Regional Medical Centers, Bureau of Food and Drug and the National Quarantine Office; and
  - c. Phase III : Other attached agencies of the Department of Health

**II. SPECIFIC IMPLEMENTATION MEASURES**

1. The implementation of Phase I shall take effect upon approval of the Notice of Organization, Staffing and Compensation Action (NOSCA) by the Department of Budget and Management and the approval of the Presidential Committee on Effective Governance;
2. Upon approval of the NOSCA, the Department of Health shall immediately prescribe a process of restructuring and staff selection through an Administrative Order;
3. Within thirty (30) days of the approval of the NOSCA, the Department of Health shall submit a plan of action for retooling and retraining for staff members retained at the Central Office;

4. The Department of Health shall submit bi-annual updates on the status of implementation of the Presidential Committee on Effective Governance

For strict compliance.

By authority of the President:



**RONALDO B. ZAMORA**  
Executive Secretary

Manila, July 17, 2000

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**AUG 09 2000**

Date

