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Republic of the Philippines
COMMISSION ON ELECTIONS
Intramuros, Manila

RULES AND REGULATIONS ON THE
BAN ON THE (1) BEARING,
CARRYING OR TRANSPORTING OF
FIREARMS OR OTHER DEADLY
WEAPONS; AND (2) EMPLOYMENT,
AVAILMENT OR ENGAGEMENT OF
THE SERVICES OF SECURITY
PERSONNEL OR BODYGUARDS
DURING THE ELECTION PERIOD OF
THE OCTOBER 30, 2023 BARANGAY
AND SANGGUNIANG KABATAAN
ELECTIONS (BSKE)

GARCIA, George Erwin M.
INTING, Socorro B.
CASQUEJO, Marlon S.
FEROLINO, Aimee P.
BULAY, Rey E.
MACEDA, JR. Ernesto Ferdinand P.
CELIS, Nelson J.

Chairman
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner

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Promulgated: May 17, 2023

RESOLUTION NO. **10918**

WHEREAS, Section 261 (q) of B.P. Blg. 881 or the Omnibus Election Code of the Philippines, as amended, provides:

"Sec. 261. Prohibited Acts. - The following shall be guilty of an election offense:

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(q) Carrying firearms outside residence or place of business. - Any person who, although possessing a permit to carry firearms, carries any firearms outside his residence or place of business during the election period, unless authorized in writing by the Commission: Provided, That a motor vehicle, water or air craft shall not be considered a residence or place of business or extension hereof.

This prohibition shall not apply to cashiers and disbursing officers while in the performance of their duties or to persons who by nature of their official duties, profession, business or occupation habitually carry large sums of money or valuables."

WHEREAS, Sections 32 and 33 of Republic Act (R.A.) No. 7166 provide:

Section 32. Who May Bear Firearms. - During the election period, no person shall bear, carry or transport firearms or other deadly weapons in public places, including any building, street, park, private vehicle or public conveyance, even if licensed to possess or carry the same, unless authorized in writing by the

Commission. The issuance of firearms licenses shall be suspended during the election period.

Only regular members or officers of the Philippine National Police, the Armed Forces of the Philippines and other enforcement agencies of the Government who are duly deputized in writing by the Commission for election duty may be authorized to carry and possess firearms during the election period: Provided, That, when in the possession of firearms, the deputized law enforcement officer must be: (a) in full uniform showing clearly and legibly his name, rank and serial number which shall remain visible at all times; and (b) in the actual performance of his election duty in the specific area designated by the Commission.

Section 33. Security Personnel and Bodyguards. - During the election period, no candidate for public office, including incumbent public officers seeking election to any public office, shall employ, avail himself of or engage the services of security personnel or bodyguards, whether or not such bodyguards are regular members or officers of the Philippine National Police, the Armed Forces of the Philippines or other law enforcement agency of the Government: Provided, That, when circumstances warrant, including but not limited to threats to life and security of a candidate, he may be assigned by the Commission, upon due application, regular members of the Philippine National Police, the Armed Forces of the Philippines or other law enforcement agency who shall provide him security for the duration of the election period. The officers assigned for security duty to a candidate shall be subject to the same requirement as to wearing of uniforms prescribed in the immediately preceding section unless exempted in writing by the Commission.

If at any time during the election period, the ground for which the authority to engage the services of security personnel has been granted shall cease to exist or for any other valid cause, the Commission shall revoke the said authority.

WHEREAS, it is the policy of the Commission to strictly enforce Section 261 (q) of the Omnibus Election Code, as well as Sections 32 and 33 of R.A. No. 7166 during the election period;

WHEREAS, following COMELEC Resolution No. 10905¹, the election period and the period of prohibition against the bearing, carrying or transporting of firearms and other deadly weapons, and the employment, availment or engagement of the services of security personnel or bodyguards shall be from August 28, 2023 to November 29, 2023.

NOW, THEREFORE, pursuant to the powers vested in it by the Constitution, the Omnibus Election Code of the Philippines, R.A. Nos. 6646 and 7166, and other election laws, the Commission **RESOLVED**, as it hereby **RESOLVES**, to promulgate the following rules and regulations to implement Section 261 (q) of the Omnibus Election

¹ REVISED CALENDAR OF ACTIVITIES AND PERIODS OF CERTAIN PROHIBITED ACTS IN CONNECTION WITH THE OCTOBER 30, 2023 SYNCHRONIZED BARANGAY AND SANGGUNIANG KABATAAN ELECTIONS (BSKE), Promulgation: 03 May 2023.

Code and Sections 32 and 33 of R.A. No. 7166 in connection with the October 30, 2023 BSKE:

RULE I DEFINITION OF TERMS

SECTION 1. Definition of Terms. – As used in this Resolution:

- a) *Accessories* shall refer to parts of a firearm which may enhance or increase the operational efficiency or accuracy of a firearm but will not constitute any of the major or minor internal parts thereof such as, but not limited to, laser scope, telescopic sight, and sound suppressor or silencer.
- b) *Ammunition* shall refer to the material fired, scattered, dropped or detonated from any weapon, as bombs or rockets, and especially shot, shrapnel, bullets or shells fired by guns, including the components thereof referring to the means of igniting or exploding such material, as primers, fuzes, and gunpowder, as defined under R.A. No. 10591 or the Comprehensive Firearms and Ammunition Regulation Act, as a complete unfixed/unfired² unit consisting of a bullet, gunpowder, cartridge case, and primer or loaded shell for use in any firearm.
- c) *Antique Firearms* refer to any: (i) firearm which was manufactured at least seventy-five (75) years prior to the current date but not including replicas; (ii) firearm which was certified by the National Museum of the Philippines to be curio or relic of museum interest; and (iii) other firearms which derive a substantial part of its monetary value from the fact that it is novel, rare, bizarre or because of its association with some historical figure, period or event.
- d) *Certificate of Firearm Registration (CFR)* refers to the certificate issued by the PNP, particularly its Firearms and Explosives Office (FEO), as proof that the firearm is lawfully registered and duly recorded.
- e) *Commission* shall refer to the Commission on Elections.
- f) *Controlled Chemicals* refer exclusively to chlorates, nitrates, nitric acid, and such other chemicals categorized under Section 3.1 of the Implementing Rules and Regulations on Controlled Chemicals³ that can be used for the manufacture of explosives and explosive ingredients, where the explosive is capable or is intended to be made capable of producing destructive effect on contiguous objects or causing injury or death to any person.
- g) *Deadly Weapon* includes bladed instruments, hand grenades or other explosives, except pyrotechnics: *Provided*, That a bladed instrument is not covered by the prohibition when possession of the bladed instrument is necessary to the occupation of the possessor or when it is used as a tool for legitimate activity, like gaffs used in lawful cockfighting: *Provided*, further, That

² The adjective "unfired" is found in Section 3.2 of the Implementing Rules and Regulations on Controlled Chemicals Pursuant to Section 4-C to 4-F of PD No. 1866 as Amended by RA No. 9516.

³ Pursuant to Section 4 (c) to (f) of P.D. No. 1886, as amended by R.A. No. 9516.

a souvenir bladed instrument is not covered by the prohibition in accordance with the strict guidelines herein set forth.

- h) *Duty Detail Order (DDO) and Special Duty Detail Order (SDDO) for security guards and protection agents, respectively* refer to documents issued to a person by the juridical entity or employer wherein the details of the disposition of firearm are spelled out, thus indicating the name of the employee, firearm information, specific duration and location of posting or assignment, and authorized bonded firearm custodian for the juridical entity to whom such firearm is turned over after the lapse of the order.
- i) *Election Period* refers to the period prescribed in the Commission's Resolution No. 10905 which, for purposes of the October 30, 2023 Barangay and Sangguniang Kabataan Elections (BSKE), is from August 28, 2023 to November 29, 2023.
- j) *Explosive* refers to an exploding substance or agent, including the components and raw materials thereof, as defined under pertinent laws.
- k) *Firearm* as defined under the Comprehensive Firearms and Ammunition Regulation Act⁴, refers to any handheld or portable weapon, whether a small arm or light weapon, that expels or is designed to expel a bullet, shot, slug, missile or any projectile, which is discharged by means of expansive force of gases from burning gunpowder or other form of combustion or any similar instrument or implement, wherein the barrel, frame or receiver is considered a firearm.

The term shall include airguns, airsoft guns, antique firearms, and replicas or imitations of firearms in whatever form that can cause an ordinary person to believe that they are real, including the parts thereof, as defined herein and/or under pertinent laws.

- l) *Joint Security Control Centers (JSCC)* refer to the following units which are all under the direct control and supervision of the CBFSC:

1.1 *City/Municipal Joint Security Control Centers (C/MJSCC)* which shall be responsible for the implementation of the ban on the bearing, carrying or transporting of firearms in their respective cities/municipalities;

1.2 *Provincial Joint Security Control Centers (PJSCC)* which shall exercise oversight functions over the C/MJSCCs and shall be responsible for implementation of the bearing, carrying or transporting of firearms and the employment, availment or engagement of security personnel within its respective provinces; and

⁴ AS DEFINED IN REPUBLIC ACT NO. 10591, OTHERWISE KNOWN AS THE "COMPREHENSIVE FIREARMS AND AMMUNITION REGULATION ACT." (APPROVED ON 29 MAY 2013).

1.3 *Regional Joint Security Control Centers (RJSCC)* which shall exercise oversight functions over the PJSCCs and shall be responsible for the issuance of Temporary Authority for Security Detail (TA-SD) and the implementation of the bearing, carrying or transporting of firearms and the employment, availment or engagement of security personnel within its respective regions.

- m) *Letter Order (LO) or Mission Order (MO)* refers to a written directive or order issued by the authorized representatives of the Armed Forces of the Philippines (AFP), Philippine National Police (PNP), and other law enforcement agencies allowing their respective members occupying regular *plantilla* positions and performing actual law enforcement functions to carry their government-issued firearms in furtherance of official duties and functions within and outside their areas of responsibility, in lieu of a Permit to Carry Firearms Outside Residence (PTCFOR).
- n) *License to Own and Possess Firearms (LTOPF)* refers to the written authority granted by the PNP Chief, through Firearms and Explosives Office (FEO), to a qualified individual for him/her to own and possess a firearm.
- o) *Light Weapons* are (i) Class-A light weapons which refer to self-loading pistols, rifles and carbines, submachine guns, assault rifles, and light machine guns not exceeding caliber 7.62 mm which have fully automatic mode; and (ii) Class-B light weapons designed for use by two (2) or more persons serving as a crew, or rifles and machine guns exceeding caliber 7.62 mm such as heavy machine guns, handheld under barrel and mounted grenade launchers, portable anti-aircraft guns, portable anti-tank guns, recoilless rifles, portable launchers of anti-tank missile and rocket systems, portable launchers of anti-aircraft missile system, and mortars of a caliber of less than 100 mm.
- p) *Long Certificate of Registration (LCR)* refers to licenses issued to government agencies or offices, government-owned or -controlled corporations for firearms to be used by their officials and employees who are qualified to possess firearms as provided under the Comprehensive Firearms and Ammunition Regulation Act, excluding security guards.
- q) *Major parts or components of a firearm* refer to the barrel, slide, frame, receiver, cylinder or bolt assembly. The term also includes any part or kit designed and intended for use in converting a semi-automatic burst to a full automatic firearm.
- r) *Minor parts of a firearm* refer to the parts of the firearm other than the major parts which are necessary to effect and complete the action of expelling a projectile by way of combustion, except those classified as accessories.
- s) *Permit to Carry Firearm Outside of Residence (PTCFOR)* refers to the written authority issued to a licensed citizen by the PNP Chief through the PTCFOR Secretariat, which entitles such person to carry the registered or lawfully issued firearm outside of the residence for the duration and purpose specified in the authority.

- t) *Private Security Service Provider (PSSP)* refers to a Private Security Agency (PSA), Private Detective Agency (PDA), Company Security Unit (CSU), or Government Guard Unit (GGU).
- u) *Residence or Place of business* refers to the residence of the registered owner of the firearm/s, which shall be the location where the firearm/s shall be kept and as indicated in the firearm registration card.
- v) *Small Arms* refer to firearms intended to be primarily designed for individual use or that which is generally considered to mean a weapon intended to be fired from the hand or shoulder, which are not capable of fully automatic bursts of discharge, such as:
 - 1. Handgun is a firearm intended to be fired from the hand, which includes:
 - i. Pistol is a hand-operated firearm having a chamber integral or permanently aligned with the bore which may be self-loading; and
 - ii. Revolver is a hand-operated firearm with a revolving cylinder containing chambers for individual cartridges.
 - 2. Rifle is a shoulder firearm or designed to be fired from the shoulder that can discharge a bullet through a rifled barrel by different actions of loading, which may be classified as lever, bolt, or self-loading; and
 - 3. Shotgun is a firearm designed, made, and intended to fire a number of ball shots or a single projectile through a smooth bore by the action or energy from burning gunpowder.
- w) *Temporary Authority-Security Detail (TA-SD)* refers to the temporary certificate of authority to employ, avail or engage the services of security personnel or bodyguards issued by the Regional Joint Security Control Center (RJSCC) to qualified public officials and private individuals. It is valid for a non-extendible period of thirty (30) days only.

RULE II GENERAL PROVISIONS

SECTION 2 Prohibited Acts. – During the Election Period:

- a. No person shall bear, carry or transport firearms or deadly weapons outside his/her residence or place of business, and in all public places, including any building, street, park, and in private vehicles or public conveyances, even if he/she is licensed or authorized to possess or to carry the same, unless authorized by the Commission, through the Committee on the Ban on Firearms and Security Concerns (CBFSC), in accordance with the provisions of this Resolution.
- b. No person shall employ, avail him/herself or engage the services of security personnel or bodyguards, whether or not such security personnel or bodyguards are regular members or officers of the AFP, PNP, other law enforcement agencies of the government or from a private security service

provider, unless authorized by the Commission, through the CBFSC, in accordance with the provisions of this Resolution.

- c. No person or entity shall transport and deliver firearms and/or their parts, ammunitions and/or their components, and explosives and/or their components, unless authorized by the Commission, through the CBFSC, in accordance with the provisions of this Resolution.

SECTION 3. *Suspension of PTCFORs and LOs/MOs.* – Any PTCFOR, LO or MO issued by the PNP Chief, AFP Chief of Staff, Commanding General or Flag Officer in Command of the different branches of the AFP and their sub-units, or their duly authorized representatives, or any other head of the government law enforcement agency are hereby declared suspended, ineffective, and without force and effect during the Election Period, unless properly covered by a certificate of authority duly issued by the CBFSC.

RULE III THE COMMITTEE ON THE BAN ON FIREARMS AND SECURITY CONCERNS

SECTION 4. *The CBFSC* refers to the Committee in the Commission, which shall be responsible for the implementation of the rules on application for exemption on the ban on the bearing, carrying or transporting of firearms and other deadly weapons, and the employment, availment or engagement of security personnel. It shall have direct control, supervision, and oversight over the R/P/C/MJSCC. It shall be composed of:

- a. a Commissioner, as the Representative of the Commission to the CBFSC and the CBFSC Chairperson;
- b. a Senior Officer of the PNP not lower than Police Brigadier General, as the PNP Representative to the CBFSC; and
- c. a Senior Officer of the AFP not lower than Brigadier General, as the AFP Representative to the CBFSC.

The CBFSC has the sole and exclusive power to issue certificates of authority.

The CBFSC is composed of three (3) permanent units:

- 1. Operations Unit
- 2. Strategy and National Security Unit
- 3. Policy Matters Unit

Under the Operations Unit are four (4) sub-units:

- 1. Secretariat
- 2. Election Areas of Concern and those under COMELEC Control
- 3. Election Checkpoints
- 4. Evaluation Team headed by the Overall Supervising Evaluator

SECTION 5. *Powers of the CBFSC.* – The Commission, through the CBFSC, and in accordance with the provisions of this Resolution, shall have the sole and exclusive authority to:

- a. Issue certificates of authority for the:
 - i. Bearing, carrying or transporting of firearms or other deadly weapons; or
 - ii. Employment, availment or engagement of the services of security personnel or bodyguards; or
 - iii. Transport or delivery of firearm and/or its parts, ammunition and/or its components, and explosive and/or its components.
- b. Review all actions undertaken by any R/P/C/MJSCC.

RULE IV
THE REGIONAL, PROVINCIAL, CITY AND MUNICIPAL
JOINT SECURITY CONTROL CENTERS (R/P/C/MJSCC)

SECTION 6. *The RJSCC.* – The RJSCC shall be composed of the following:

- a. Regional Election Director, as head;
- b. Regional Director, Police Regional Office, PNP; and
- c. Either the Division or Brigade Commander with the highest rank designated by the AFP.

The RJSCC shall be assisted by a Secretariat composed of a representative from the Commission, as may be designated by the CBFSC Chairperson, and representatives from the Office of the Regional Election Director, the PNP-Regional Police Office and the AFP Battalion.

SECTION 7. *The PJSCC.* – The PJSCC shall be composed of the following:

- a. Provincial Election Supervisor, as head;
- b. Provincial Director, Police Provincial Office (PPO), PNP; and
- c. Either the Battalion Commander of the AFP or the highest-ranking officer in the area as may be designated, as members.

The PJSCC shall be assisted by a Secretariat composed of a representative from the Commission, as may be designated by the CBFSC Chairperson, and representatives from the Office of the Provincial Election Supervisor, the PNP-Police Provincial Office and the AFP assigned in the province.

SECTION 8. *Composition of the C/MJSCC* – The C/MJSCC shall be composed of the following:

- a. City/Municipal Election Officer, as head;
- b. City/Municipal Chief of Police of the PNP; and
- c. The highest-ranking AFP officer in the area, as may be designated, as members.

SECTION 9. *Function.* - The R/P/C/MJSCC shall be responsible for assisting the CBFSC in the implementation of the ban on the bearing, carrying or transporting of firearms in their respective regions, provinces, cities/municipalities, which includes, but not limited to, information dissemination and compliance monitoring.

RULE V THE EVALUATION UNITS

SECTION 10. *The Evaluation Units (EUs)* - The EUs under the CBFSC shall be composed of personnel directed by the Commission, PNP, and AFP to assist the CBFSC to evaluate applications and submit corresponding recommendations thereon.

For this purpose, the Commission EU shall be composed of the selected lawyers and staff of the Commission's Law Department to be supervised by the Overall Supervising Evaluator.

On the other hand, the PNP EU shall be composed of the personnel duly designated by the Chief, PNP, or by the PNP Representative to the CBFSC, to be composed by officers and personnel from the PNP Directorate for Operations (DO); Civil Security Group (CSG), particularly from its Firearms and Explosives Office (FEO) and the Supervisory Office for Security and Investigation Agencies (SOSIA); the Secretariat of the Permit to Carry Firearms Outside Residence (PTCFOR Secretariat); and the Police Security and Protection Group (PSPG). The PNP EU shall be under the direct control and supervision of the PNP Representative to the CBFSC, and shall be the sole custodian of all information related to PTCFORs, firearms registration, and other firearms licenses and permits issued by the PNP, as well as all data and information pertaining to the PNP.

The AFP EU shall be composed of the commissioned and non-commissioned officers of the AFP duly designated by the AFP Chief of Staff, or by the Deputy Chief of Staff for Operations (OJ3), or the AFP Representative to the CBFSC and thereafter, be under the direct control and supervision of the AFP Representative to the CBFSC. It shall be the sole custodian of all information related to firearms and personnel of the AFP, as well as all data/information in relation to the said agency.

The PNP EU and AFP EU shall have their respective Team Leaders who shall have the duty of ensuring the efficient and accurate processing of applications endorsed by the CBFSC Secretariat and timely accomplishment of assigned tasks, as well as direct supervision over their respective personnel assigned at the CBFSC and shall be responsible for the following:

- a. Distribution for evaluation of the applications for CA as received by the CBFSC Secretariat to the different units of the PNP EU and AFP EU;
- b. Monitoring of the timely release of all evaluated applications;
- c. Monitoring of the different units and the shifting of its personnel;
- d. Custody and safekeeping of all received applications and related documents; and
- e. Compliance with R.A. No. 10173 or the Data Privacy Act of 2012, as implemented by the Data Privacy Management Program of the Commission.

RULE VI
CERTIFICATE OF AUTHORITY AND THEIR CATEGORIES

SECTION 11. *Certificate of Authority (CA).* – The CA is issued by the CBFSC to qualified applicants giving them the authority to:

- a. Bear, carry or transport firearms or other deadly weapons;
- b. Employ, avail or engage the services of security personnel or bodyguards; and
- c. Transport or deliver firearm and/or its parts, ammunition and/or its components, and explosive and/or its components.

SECTION 12. *Categories of CA.* – CAs are categorized, as follows:

- ✓ a. Certificate of Authority – Law Enforcement Agencies (CA-LEA) is issued to the AFP, PNP, and other government departments, agencies, offices, bureaus, commissions, and tribunals, specifically limited to and covering only personnel in the active regular *plantilla* of the said agencies, performing law enforcement and/or security functions and/or election duties, and are receiving regular compensation for the said services rendered therein, excluding consultants, part-time, temporary, contractual, casual or job order employees, or confidential agents, employees or personnel, as well as those under contracts of service, whether or not receiving compensation from the Government of the Republic of the Philippines for services rendered.
- ✓ b. Certificate of Authority – Diplomatic Missions (CA-DM) is issued to the security personnel of Foreign Diplomatic Corps, Missions, and Establishments under international law, including foreign military personnel in the Philippines covered by existing treaties and international agreements endorsed by the Secretary of Foreign Affairs and the Heads of Missions of foreign countries in the Philippines.
- c. Certificate of Authority – Security Agencies (CA-SA) is issued to PSSPs.
- d. Certificate of Authority – Cashiers/Disbursing Officers (CA-C/DO) is issued to cashiers or disbursing officers of privately-owned corporations or companies.
- e. Certificate of Authority – High-Risk Individuals (CA-HRI) is issued to:
 - i. Qualified official of the Government of the Republic of the Philippines, who, by the nature of his/her person, position, duty, profession and/or office, is performing law enforcement and/or security functions and/or election duties, and is thus considered as a high-risk individual; or
 - ii. Qualified individual, who: (1) by the nature of his/her official duties, profession, business or occupation, or (2) is under the Witness Protection, Security and Benefit Program of the Department of Justice (DOJ) or similar official program of the Government of the Republic of the Philippines, and deemed by the Commission, CBFSC, PNP Chief or AFP Chief of Staff as a high-risk individual. Former public officials are included in this category.

- f. Certificate of Authority – Security Details (CA-SD) is issued to security details for public officials and private individuals.
- g. Certificate of Authority – Transport (CA-TT) is issued for the transport or delivery of firearm and/or its parts, ammunition and/or its components, and explosive and/or its components.
- h. Certificate of Authority – Sports Shooters (CA-SS) is issued to competitive sports shooters, excluding alien citizens or foreigners, who will be participating in international classifier and qualifier matches scheduled prior to the Election Period, in representation of their duly registered organizations and/or the Philippines.

SECTION 13. *Validity of CA.* – Any CA duly issued in accordance with this Resolution shall be valid from the date of issuance until the end of the Election Period or the period indicated in such CA and strictly under the terms and conditions for the grant thereof unless:

- a. Earlier revoked by the CBFSC:
 - i. For any misrepresentation or false statement in the application or its attachments, or submission of falsified documents; or
 - ii. After the ground/s for which the CA was issued cease/s to exist; or
 - iii. For such other grounds deemed appropriate by the CBFSC; or
- b. *Ipso facto* deemed null and void if the grantee violates or fails to comply with the conditions for carrying of firearms or for transporting of firearms, ammunitions, explosives, and/or their respective parts or components, as the case may be; or
- c. Any license or permit issued by the PNP and used in support of the application for the issuance of corresponding CA is revoked, cancelled or suspended by the PNP Chief or his authorized representative; or
- d. A different period of validity is prescribed by the CBFSC.

Any CA shall automatically become ineffective upon the expiration or revocation of any of the applicable licenses, registrations and permits, including but not limited to LCR, CFR, PTCFOR, LTOPF, LO, MO, Property Acknowledgment Receipt (PAR), Acknowledgment Receipt for Equipment (ARE), and other pertinent firearms documents.

RULE VII

FULL EXEMPTION GRANTED TO CERTAIN GOVERNMENT OFFICIALS AND PERSONNEL

SECTION 14. *Full exemption.* – The CBFSC shall grant full exemption from the ban on the bearing, carrying and transporting of firearms, and to transport or deliver firearms and/ or its parts, ammunitions and/ or its components, and explosives/and or its components, to the following government officials and personnel:

- a. The President of the Republic of the Philippines, as the Commander-in-Chief of the AFP and Head of the Executive Department, including the PNP;
- b. The Vice President of the Republic of the Philippines;
- c. The Senate President and the Senators of the Republic of the Philippines;
- d. The Speaker and Members of the House of Representatives;
- e. The Chief Justice and the Justices of the Supreme Court;
- f. The Justices of the Court of Appeals, the Sandiganbayan, and the Court of Tax Appeals;
- g. The Judges of the Regional Trial Courts and Municipal/ Metropolitan/ Circuit Trial Courts and Shari'ah High/District/Circuit Courts;
- h. AFP Chief of Staff and AFP Major Service Commanders;
- i. PNP Chief and PNP Senior Officers;
- j. Cabinet Secretaries, Undersecretaries, Assistant Secretaries;
- k. Ombudsman, Deputy Ombudsmen, and Investigators and Prosecutors of the Ombudsman;
- l. Prosecutor General, Chief State Prosecutor, State Prosecutors, and Prosecutors mentioned under R.A. No. 10071 of the National Prosecution Service of the Department of Justice; and
- m. The Chairman, Commissioners, Executive Director, Deputy Executive Directors, Directors and Lawyers employed by and holding office in the Main Office of the Commission, Chiefs-of-Staff of the Offices of the Chairman and Commissioners, Regional Election Directors, Assistant Regional Election Directors, Provincial Election Supervisors, Regional Election Attorneys and Election Officers, and Organic Security Officers of the Commission.

Provided, That the above-enumerated persons possess the following whenever they carry firearms or other deadly weapons:

1. Valid, updated and current LTOPF;
2. Valid, updated and current CFR which firearm is allowed under existing laws, rules and regulations, assessed and evaluated by the PNP;
3. Valid, updated and current PTCFOR for privately owned firearms; and
4. Other applicable/ pertinent firearms licenses/ registrations/ permits/ documents.

Provided further, that in no instance shall the above-enumerated persons bear, carry, or transport more than two (2) firearms.

SECTION 15. Security Detail. - The above-enumerated government officials and personnel shall also be entitled to avail, engage or employ not more than two (2) security details from the PNP, AFP, other law enforcement agencies or from PSSPs, or otherwise retain the services of their duly engaged or appointed regular security personnel or complement pursuant to their respective existing authorizations or engagements, *Provided*, that the following information shall be submitted to the CBFSC for the issuance of the corresponding CA-SD:

- i. name and contact number of the concerned government agency/PSSP where the proposed security detail is/are assigned;
- ii. name/s of the proposed security detail with corresponding rank, if known to the applicant;

- iii. description of the firearms and firearms registration data of the proposed security detail; and
- iv. the proposed security details must come from either a duly authorized law enforcement agency with a valid CA-LEA, or PSSP with a valid CA-SA.

Provided further, that the terms and conditions relating to the employment, availment or engagement of services of security personnel or bodyguards laid down in Section 37 of this Resolution shall be strictly complied with.

The two (2) security detail limitation does not apply to the President, Vice-President, Senate President, Speaker of the House, Chief Justice, AFP Chief of Staff and PNP Chief.

As to the other government officials and personnel mentioned in the immediately preceding section, when the circumstances warrant, they may apply with the CBFSC for CA for two (2) additional security personnel or bodyguards, or such additional number of security personnel or bodyguards as the CBFSC may deem appropriate under the circumstances. In such a case, they shall comply with the requirements enumerated in this Resolution for applications for CA-SD with respect to the additional security personnel or bodyguard.

RULE VIII

CERTIFICATE OF AUTHORITY - LAW ENFORCEMENT AGENCIES

SECTION 16. *Preferential Disposition of All CA-LEA Applications.* - Applications for CA-LEA are given utmost priority and shall receive preferential attention over all other applications.

SECTION 17. *Who May Bear, Carry or Transport Firearms.* - Regular officers, members, and agents of the following agencies of the government who are actually performing law enforcement and/or security functions and/or election duties may bear, carry or transport firearms during the Election Period:

- a. Commissioned and Non-Commissioned Officers, and Enlisted Personnel of the AFP;
- b. Commissioned and Non-Commissioned Officers of the PNP;
- c. Officers, Agents, and Law Enforcement and Security Personnel of the National Bureau of Investigation (NBI);
- d. Officers and Members of the Bureau of Corrections, and Provincial and City Jails;
- e. Officers and Members of the Bureau of Jail Management and Penology;
- f. Officers and Members of the (i) Intelligence Division, (ii) Investigation Division of the Intelligence and Investigation Service, and (iii) Customs Police Division of the Enforcement and Security Service of the Bureau of Customs;

- g. Officers and Members of the Port Police Department of the Philippine Ports Authority;
- h. Officers and Members of the Philippine Economic Zone Authority Police Force;
- i. Officers and Members of the Government Guard Units regulated by the PNP under R.A. No. 5487;
- j. Officers and Members of the Manila International Airport Authority Police Force;
- k. Officers and Members of the Law Enforcement Service of the Land Transportation Office;
- l. Officers and Members of the Philippine Coast Guard;
- m. Officers and Members of the Internal Security Operations Group of the Witness Protection, Security and Benefits Program of the DOJ;
- n. Officers and Members of the Enforcement and Investigation Division of the Optical Media Board;
- o. Officers and Members of the (i) Security Investigation and Transport Department, (ii) Cash Department, and (iii) Office of Special Investigation, Branch Operations of the Bangko Sentral ng Pilipinas;
- p. Officers and Members of the Offices of the Sergeant-at-Arms (OSAA) of the (i) Senate of the Philippines; and (ii) House of Representatives, including the OSAA-designated regular security escorts of Senators and Representatives;
- q. Officers and Members of the Inspection Service of the Philippine Postal Corporation;
- r. Officers and Members of the Inspection, Monitoring and Investigation Service of the National Police Commission;
- s. Forest Officers defined under P.D. No. 705, Forest/Park Rangers, Wildlife Officers, and Forest Protection and Law Enforcement Officers of the Department of Environment and Natural Resources under DAO No. 1997-32;
- t. Officers and Members of the Bureau of Fire Protection;
- u. Officers and Members of the (i) Law and Investigation Division, and (ii) Intelligence Division of the Bureau of Immigration;
- v. Officers and Members of the Intelligence and Security Unit of the Office of the Secretary of the Department of Foreign Affairs;
- w. Officers and Members of the Philippine Drug Enforcement Agency;
- x. Officers and Members of the Philippine Center for Transnational Crime;

- y. Officers and Members of the National Intelligence Coordinating Agency;
- z. Officers and Members of the Civilian Armed Forces Geographical Units Active Auxiliaries and Special Civilian Armed Forces Geographical Units Active Auxiliaries already constituted upon the effectivity of this Resolution while within the barracks;
- aa. Officers and Members of the Presidential Security Group;
- bb. (i) Treasurer and Deputy Treasurers of the Philippines, and (ii) Officers and Members of the Internal Security Division of the Bureau of the Treasury;
- cc. Officers and Members of the Internal Security of the Office of the Vice-President;
- dd. Officers and Members of the Internal Security of the Office of the Secretary of National Defense;
- ee. Officers and Members of the Internal Security of the Office of the Secretary of the Interior and Local Government; and
- ff. Other Officers and Members of Departments, Divisions, Offices, Units or Detachments performing law enforcement and/or security functions.

SECTION 18. *Conditions for the Issuance of CA-LEA.* – The issuance and validity of the CA-LEA are subject to the conditions that when in the possession of firearms, the members of the LEA are:

- a. in the active regular *plantilla* of the said agencies and are receiving regular compensation for the services rendered therein;
- b. not consultants, part-time, temporary, contractual, casual or job order personnel, or confidential agents, employees or personnel, as well as those under contracts of service, whether or not receiving compensation from the Government of the Republic of the Philippines for services rendered;
- c. if applicable, in the agency-prescribed uniform showing clearly and legibly at all times his/her name, rank and serial number or, in case rank and serial number are not applicable, displaying prominently the agency-issued identification card showing clearly his/her name and position, which shall remain visible at all times. However, in case of officers or members of LEAs, the bearing and carrying or transporting of firearms in civilian clothes shall be allowed in the following circumstances:

While conducting lawful intelligence or counter-intelligence gathering activities;

- i. During police emergencies;
- ii. In operations involving national security; and

- iii. In other similar legitimate covert police and/or security operations requiring strict operational security and for reasons of personnel safety.
- d. duly authorized to possess firearm covered by a valid LTOPF, LCR, CFR or PAR/ARE, and to carry the same outside of residence by virtue of a valid, current, and updated PTCFOR, LO or MO;
- e. in the actual performance of official law enforcement and/or security duty and/or election duty, or are going to or returning from his/her residence, dwelling, barracks or official station;
- f. bearing, carrying or transporting a maximum of two (2) firearms indicated in his/her name in the agency's Application Form and list/roster of personnel; and
- g. he/she must be in possession of the following:
 - i. Valid, updated, and current LTOPF, as may be applicable;
 - ii. Valid, updated, and current CFR and/or PAR/ARE, which firearm is allowed under existing laws, rules and regulations, as assessed and evaluated by the PNP;
 - iii. Valid, updated, and current PTCFOR or LO or MO, as the case may be; and
 - iv. Other applicable and pertinent firearms licenses, registrations, permits, and documents.

SECTION 19. *Application Form and Documentary Requirements for the Issuance of CA-LEA.* - Applicants for CA-LEA must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2023-01 signed by the head of the agency;
- b. CBFSC Form No. 2023A-01 indicating therein the:
 - i. full names of the law enforcement or security personnel with their corresponding rank or position; and
 - ii. firearms description and registration data, including the PAR/ARE with MO/LO for government-issued firearms and/or CFR with PTCFOR for privately owned firearms, among others.
- c. CBFSC Form No. 2023B-01 with the colored 4" x 5" picture and description of the authorized uniform of the office, if applicable.

The CBFSC Forms must be duly accomplished, completely filled up and signed by the Head of the Agency, properly notarized, and filed in accordance with the procedures herein set forth.

Moreover, the Head of Agency shall, under oath, attest to the truthfulness and correctness of all the entries therein, assuring that all the conditions set forth in Section 18 (a) to (g) are strictly complied with. Failure to comply with the said conditions or

any finding of misrepresentation or false statement in the application shall render the CA-LEA null and void.

RULE IX CERTIFICATE OF AUTHORITY- DIPLOMATIC MISSIONS

SECTION 20. *Who May Bear, Carry or Transport Firearms.* – Security personnel of Foreign Diplomatic Corps, Missions, and Establishments under international law, including foreign military personnel in the Philippines covered by existing treaties and international agreements endorsed by the Secretary of Foreign Affairs and the Heads of Missions of foreign countries in the Philippines may bear, carry or transport firearms during the Election Period.

SECTION 21. *Retention of Services of Security Personnel or Bodyguards.* – The authority granted to or the services of those constituting the duly engaged or appointed regular PNP security detail of foreign dignitaries, including those assigned in the latter's residences and embassies, shall subsist pursuant to their respective existing authorizations or engagements.

SECTION 22. *Application Form and Documentary Requirements for the Issuance of CA-DM.* – Applicants for CA-DM or their duly authorized representative must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2023-02 signed by the head or lead of the Foreign Diplomatic Corps, Missions and Establishments under international law, and foreign military personnel in the Philippines;
- b. CBFSC Form No. 2023A-02 indicating therein the:
 - i. full names of the security personnel with their corresponding rank or position; and
 - ii. firearms description and registration data, including the PAR/ARE with MO/LO for government-issued firearms and/or CFR with PTCFOR for privately owned firearms, among others.
- c. CBFSC Form No. 2023B-02 with the colored 4" x 5" picture and description of the authorized uniform of the security personnel;
- d. Letter of endorsement from the Department of Foreign Affairs; and
- e. Letter of endorsement from the head or lead of the Foreign Diplomatic Corps, Missions and Establishments under international law, and foreign military personnel in the Philippines.

The Application Forms, including the Data Privacy Notice and Consent Form, must be duly accomplished, completely filled up and signed by the applicant or the duly authorized representative, properly notarized, and filed in accordance with the procedures herein set forth.

SECTION 23. *Concerned LEAs and Government or Foreign Security Personnel Agencies as Custodian of their Information.* – The concerned law enforcement and government

or foreign security personnel agencies, as custodian of the pertinent information related to their office, shall maintain and keep a record of the list of officers and personnel with their authorized firearms certified by the head or lead of the Foreign Diplomatic Corps, Missions and Establishments under international law, and foreign military personnel in the Philippines or the duly authorized representative.

In the performance of its functions, the Law Department of the Commission may officially request from the concerned head or lead of the Foreign Diplomatic Corps, Missions and Establishments under international law, and foreign military personnel in the Philippines a report related to the said list.

RULE X CERTIFICATE OF AUTHORITY - SECURITY AGENCIES

SECTION 24. *Who May Bear, Carry or Transport Firearms.* – Members of the PSSPs may bear, carry or transport firearms during the Election Period: *Provided*, That when in the possession of firearms, they are:

- a. active regular employees of the PSSP receiving regular compensation for the services rendered therein, and not a consultant, part-time, temporary, contractual, casual or job order personnel, or confidential agent, whether or not receiving compensation from the PSSP for services rendered;
- b. in the actual performance of security duty at the designated and specified place, area or station;
- c. in the PSSP-prescribed uniform showing clearly and legibly at all times his/her name, and displaying prominently the PSSP-issued identification card showing clearly his/her name and position, which shall remain visible at all times;
- d. in the exercise of their security functions and duties, and duly authorized to possess the PSSP's firearm, which must be covered by a valid, current, and updated CFR or PAR/ARE, as may be applicable, and other applicable and pertinent firearms licenses, registrations, permits and documents;
- e. in possession of a valid, current, and updated License to Exercise Security Profession (LESP) accompanied by a valid, current, and updated DDO or SDDO and/or Monthly Disposition Report (MDR), as the case may be. Applicant is required to update the CBFSC as regards any change, modification or amendment to the DDO, SDDO, and MDR during the validity of the issued CA-SA;
- f. in possession of a firearm allowed under existing laws, rules, and regulations, as assessed and evaluated by the PNP;
- g. deployed by PSAs, PDAs, CSUs, GGUs, Private Security Canine Service Providers, Private Security Training Institutes or Private Security Industry and Training Organizations duly licensed, authorized, recognized and/or accredited by the PNP; and

- h. bearing, carrying or transporting only one (1) firearm indicated in his/her name in the PSSP's Application Form and list/roster of personnel, unless otherwise allowed under existing laws, rules, and regulations.

SECTION 25. *Application Form and Documentary Requirements for the Issuance of CA-SA.* – Applicants for CA-SA or their duly authorized representative must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2023-03;
- b. CBFSC Form No. 2023A-03 indicating therein the:
 - i. full names of the security personnel with their corresponding rank or position; and
 - ii. firearms description and registration data, among others.
- c. CBFSC Form No. 2023B-03 with the colored 4" x 5" picture and description of the authorized uniform of the PSSP;
- d. Copy of the PSSP's License to Operate (LTO) valid and existing during the entire duration of the election period;
- e. Copy of the PSSP's Certificate of LTOPF for Juridical Entity (LTOPFJ) valid and existing during the entire duration of the election period;
- f. Copy of valid CFRs;
- g. Endorsement from the PNP SOSIA certifying that the LESP's of the security personnel of the applicant are valid and existing during the entire duration of the election period. In the event that there are expired LESP's, the PNP SOSIA shall submit a Certification to that effect and shall also attach therein the names of the security personnel with valid LESP's;
- h. Copy of the latest DDO;
- i. In case the applicant is a juridical entity (corporation or partnership), a duly notarized board resolution certifying the authority given to the head of PSSP or authorized representative/s to apply for an CA-SA on behalf of the PSSP.

All applications for the issuance of CA-SA must be filed in accordance with the procedures herein set forth. Each and every page of the Application Form and its attachments must be numbered consecutively at the bottom right side.

An administrative processing fee in the amount of Fifty Pesos (P50.00) for each security personnel included in the list shall be paid in accordance with the procedures herein set forth. However, in no case shall the administrative processing fee exceed Five Thousand Pesos (P5,000.00).

SECTION 26. *Additional Guidelines for PSSPs.* –The following rules shall be strictly observed by PSSPs which have been issued CA-SA:

- a. The CA-SA shall be valid during the prescribed period strictly under the terms and conditions specified therein, and shall automatically become ineffective upon the expiration of any of the applicable licenses, registrations, permits, CFR, PTCFOR, LTOPFJ, MDR, DDO, SDDO, LESP, LO, MO, PAR, ARE, and other pertinent firearms documents.
- b. For single posting, the security guard assigned is prohibited to transport his/her firearm from his/her duty area to his/her dwelling.
- c. Firearms may be stationed in armored trucks provided these are duly licensed PSSP-issued firearms used in the regular course of business of the PSSP and included in the application.
- d. In case of new posting or termination of posting which entails the transport of firearms to the duty area or the return of firearms to the PSSP's office, the PSSP may be authorized to transport the firearms on a one-time, one-way basis only upon prior application.
- e. The PSSP shall update the CBFSC as regards any change, modification or amendment to the DDO, SDDO, and MDR during the validity of the issued CA-SA.

RULE XI

CERTIFICATE OF AUTHORITY- CASHIERS/DISBURSING OFFICERS

SECTION 27. *Who May Bear, Carry or Transport Firearms.* – Any person, who by the nature of his/her duty, profession, business or occupation as a cashier or disbursing officer, may bear, carry or transport firearms during the Election Period: *Provided*, That when bearing, carrying or transporting firearms, he/she must be in the actual performance of his/her official duties involving the transport of deposits, disbursement of payrolls or carrying of large sums of money or valuables, and in possession of the following:

- a. Certificate of employment stating that he/she is currently employed under the conditions stated in his/her application;
- b. Company- or office-issued identification card showing his/her photograph, designation, and signature;
- c. Valid, updated, and current LTOPF;
- d. Valid, updated, and current CFR, which firearm is allowed under existing laws, rules, and regulations as assessed and evaluated by the PNP;
- e. Valid, updated, and current PTCFOR for privately owned firearms; and
- f. Other applicable and pertinent firearms licenses, registrations, permits, and documents.

In no instance shall the cashier or disbursing officer bear, carry or transport more than one (1) small firearm limited to handgun, which must either be a revolver or a pistol.

SECTION 28. *Application Form and Documentary Requirements for the Issuance of CA-CDO.* – Applicants for CA-CDO or their duly authorized representative must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2023-04 signed by the applicant cashier or disbursing officer, indicating therein, among others, his/her full name and the office where he/she is employed or connected, and his/her 2" x 2" photograph;
- b. Certification of the employer under oath that the applicant is an employee of the company and designated as cashier or disbursing officer, or that the nature of his/her official duties involve the transport of deposits, disbursement of payrolls or carrying of large sums of money or valuables;
- c. Certified true copy of the applicant's latest Income Tax Return (ITR);
- d. Certified true copy of the company's or employer's latest ITR;
- e. Description of and proof that the nature of his/her official duties, profession, business or occupation requires him/her to carry large sums of money or valuables;
- f. Company- or office-issued identification card showing his/her photograph, designation, and signature; and
- g. CBFSC Form No. 2023A-04 with the firearms description and registration data, including applicant's LTOPF and/or CFR with PTCFOR for privately owned firearms.

All applications for the issuance of CA-CDO must be filed in accordance with the procedures herein set forth.

An administrative processing fee in the amount of Five Hundred Pesos (P500.00) shall be paid in accordance with the procedures herein set forth.

RULE XII CERTIFICATE OF AUTHORITY - HIGH-RISK INDIVIDUALS

SECTION 29. *Who May Bear, Carry or Transport Firearms.* – The following are considered HRIs, and thus may bear, carry or transport firearms during the Election Period:

- a. Qualified official of the Government of the Republic of the Philippines:
 - i. The Chairpersons and Commissioners of the Civil Service Commission and Commission on Audit;
 - ii. The Chairperson and Commissioners of the Commission on Human Rights;

- iii. The Commissioner and Deputy Commissioners of the Bureau of Immigration;
- iv. The Solicitor General;
- v. The Chief Public Attorney; and
- vi. The Provincial, City, and Municipal Treasurers.

In no instance shall the abovementioned government officials bear, carry or transport more than two (2) firearms.

- b. Other qualified individuals, who: (1) by the nature of their official duties, profession, business or occupation, or (2) are under the Witness Protection, Security and Benefit Program of the DOJ or similar official program of the Government of the Republic of the Philippines, and deemed by the Commission, CBFSC, PNP Chief or AFP Chief of Staff as HRIs. Former public officials are included in this category.

The other qualified individuals or former public officials must be in possession of the following when bearing, carrying or transporting firearms:

- i. Threat assessment issued and certified by the PNP Directorate for Intelligence for the national level or the Regional Director of the PNP Police Regional Office for the local level;
- ii. Endorsement and/or certification by the PNP Chief stating that the applicant is considered as a HRI;
- iii. Valid, updated, and current LTOPF;
- iv. Valid, updated, and current CFR, which firearm is allowed under existing laws, rules, and regulations as assessed and evaluated by the PNP;
- v. Valid, updated, and current PTCFOR for privately owned firearms; and
- vi. Other applicable and pertinent firearms licenses, registrations, permits, and documents.

In no instance shall the individuals under this HRI category bear, carry or transport more than one (1) small arms limited to a handgun, which must either be a revolver or a pistol.

SECTION 30. *Application Form and Documentary Requirements for the Issuance of CA-HRI under Section 29 (a).* – Applicants for CA-HRI or their duly authorized representative must completely accomplish and submit the following requirements:

- a. For the public officials mentioned in Section 29 (a) hereof:
 - i. CBFSC Form No. 2023-05PO indicating therein, among others, his/her full name, position, and office and home address, email address, and official telephone/mobile phone numbers;
 - ii. One (1) piece 2" x 2" photograph of the applicant to be attached to the Application Form;
 - iii. For appointive officials, certified true copy of the certificate of appointment;
 - iv. CBFSC Form No. 2023A-05PO with the firearms description and registration data, including PAR/ARE with LO/MO for

- government-issued firearms, and/or CFR with PTCFOR for privately owned firearms; and
- v. Copies of other applicable registrations, licenses, and permits.

SECTION 31. *Application Form and Documentary Requirements for the Issuance of CA-HRI under Section 29 (b).* – Applicants for CA-HRI or their duly authorized representative must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2023-05OQI signed by the applicant, indicating therein, among others, his/her full name and office where he/she is employed with one (1) piece 2" x 2" photograph of the applicant;
- b. Description of and proof that the nature of the applicant's official duties, profession, business or occupation puts him/her at high risk;
- c. Company- or office-issued identification card showing his/her photograph, designation, and signature, if any;
- d. CBFSC Form No. 2023A-05OQI with the firearms description and registration data, including the applicant's LTOPF, LCR with LO/MO for government-issued firearms and/or CFR with PTCFOR for privately owned firearms;
- e. Threat assessment issued and certified by the PNP Directorate for Intelligence for the national level or the Regional Director of the PNP Police Regional Office for the local level; and
- f. Endorsement and/or certification by the PNP Chief stating that the applicant is considered as HRI.

For former public officials, only those documents mentioned in (a), (d), (e), and (f) shall be required.

All applications for the issuance of CA-HRI must be filed in accordance with the procedures herein set forth.

An administrative processing fee in the amount of Five Hundred Pesos (P500.00) shall be paid in accordance with the procedures herein set forth.

RULE XIII CERTIFICATE OF AUTHORITY - SECURITY DETAILS

SECTION 32. *Revocation of Authority Granting Security Personnel.* – All existing authority granting security personnel or bodyguards are hereby automatically revoked at the start of the Election Period.

SECTION 33. *Who May Employ, Avail or Engage the Services of Security Personnel or Bodyguards.* – When circumstances warrant, including but not limited to threats to their life and security, the following persons may also be issued CA-SD and allowed to employ, avail or engage the services of not more than two (2) security details from the PNP, AFP, other law enforcement agencies, or from PSSPs:

- a. Incumbent public officials, whether elected or appointed; and
- b. Private individuals.

In such a case, they shall comply with the requirements enumerated in Section 34 of this Article for applications for CA-SD.

SECTION 34. *Augmentation of Security Personnel or Bodyguards.* –When the circumstances warrant, the public officials or persons mentioned in the immediately preceding section, may apply with the CBFSC for a CA for two (2) additional security personnel or bodyguards, or such additional number of security personnel or bodyguards as the CBFSC may deem appropriate under the circumstances. In such a case, they shall also comply with the requirements enumerated in Section 35 of this Resolution for applications for CA-SD with respect to the additional security personnel or bodyguard.

SECTION 35. *Application Form and Documentary Requirements for the Issuance of CA-SD.* – Applicants for CA-SD or their duly authorized representative must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2023-06 signed by the applicant, indicating therein, among others, his/her full name, position in the government, if a public official, and address;
- b. One (1) piece 2" x 2" photograph of the applicant to be attached to the Application Form;
- c. Threat assessment or such other document supporting the existence of threat, if any;
- d. Valid and existing Letter Order or Mission Order of the proposed security detail duly signed and issued by the authorized signatory/representative of the LEA or PSSP;
- e. Either CBFSC Form No. 2023A-06SP as certified by the PSSP intending to provide the security personnel, and indicating therein the:
 - i. name and contact number of the PSSP to which the proposed private security personnel is affiliated;
 - ii. names of at most two (2) proposed qualified private security personnel with their corresponding rank or position, LESP, and DDO/SDDO, as may be appropriate;
 - iii. description of the firearms and firearms registration data; and
 - iv. copy of the CA-SA of the PSSP where the proposed private security personnel is/are affiliated, and the name/s of the security personnel included in its submitted list/roster of personnel.

Or CBFSC Form No. 2023A-06DA as certified by the PNP PSPG or concerned government agency intending to provide the security detail/s, and indicating therein the:

- i. name and contact number of the concerned government agency where the proposed protective security personnel is/are assigned;
 - ii. name/s of the proposed protective security personnel with corresponding rank, if known to the applicant;
 - iii. description of the firearms and firearms registration data of the proposed protective security personnel; and
 - iv. copy of the CA-LEA of the concerned government agency where the proposed protective security personnel is/are assigned.
- f. CBFSC Form No. 2023B-06 with the colored 4" x 5" picture and description of the authorized uniform of the protective security personnel.

All applications for the issuance of CA-SD must be filed in accordance with the procedures herein set forth. Each and every page of the Application Form and its attachments must be numbered consecutively at the bottom right side.

An administrative processing fee in the amount of Five Hundred Pesos (P 500.00) shall be paid in accordance with the procedures herein set forth. Every application for additional security personnel shall be assessed an additional administrative processing fee of Five Hundred Pesos (P500.00).

SECTION 36. *Temporary Authority (TA) to Employ, Avail or Engage the Services of Security Details, Personnel or Bodyguards.* – Applicants for CA-SD may at the same time request for the issuance of a TA-SD.

SECTION 37. *Guidelines and Procedures for the Processing of Applications for the Issuance of TA-SD.* – The following guidelines and procedures shall be observed in the processing of applications for the issuance of CA-SD with request for TA-SD:

- a. Immediately upon receipt of the application for CA-SD with request for the issuance of a TA-SD, the RJSCC shall act on the request taking into consideration the documents submitted. Finding it meritorious, the RJSCC may issue a thirty (30)-day TA-SD for one time only.
- b. In issuing a TA-SD, the RJSCC shall, as far as practicable, ensure that the security personnel assigned to the applicant is/are from a unit, agency, company or office based in the municipality, city, province or district where the applicant resides or works as indicated in the application.
- c. The security personnel or bodyguard assigned to the applicant under a TA-SD shall be subject to the same requirements and conditions with respect to the wearing of uniforms and carrying of firearms or deadly weapons imposed in this Resolution.
- d. The processing of the request for a TA-SD shall not toll the processing and evaluation of the main application for CA-SD.
- e. In case no CA-SD is issued after the expiration of the TA-SD or if the application for CA-SD is denied within the period of validity of the TA-SD, all security personnel temporarily detailed to the applicant shall be deemed recalled.

- f. If at any time, the ground/s for which the TA-SD was issued cease/s to exist or for other just causes, the TA-SD may be revoked.
- g. No request for extension of validity of a TA-SD shall be entertained. The RJSCC has no authority to extend the validity of a TA-SD or grant another TA-SD for the same applicant. Administrative charges shall be filed against those found violating this provision.

SECTION 38. *Terms and Conditions Relating to the Employment, Availment or Engagement of Services of Security Personnel or Bodyguards.* – When in the possession of firearms, the security personnel or bodyguard must be:

- a. an active regular employee of the PSSP or concerned government agency, and is receiving regular compensation for the services rendered therein.
- b. not a consultant, part-time, temporary, contractual, casual or job order personnel or confidential agent, whether or not receiving compensation from the PSSP or concerned government agency for services rendered.
- c. if applicable, in the prescribed uniform of the PSSP or concerned government agency showing clearly and legibly at all times his/her name, and displaying prominently the office-issued identification card showing clearly the name and position, which shall remain visible at all times.
- d. in possession of a valid, updated, and current LESP accompanied by a valid, updated, and current DDO/SDDO or LTOPF, as the case may be.
- e. duly authorized to possess the PSSP's or concerned government agency's firearm covered by a valid, updated, and current CFR or PAR/ARE, and to carry the same outside of residence by virtue of a valid, updated, and current PTCFOR, LO, MO, and other applicable and pertinent firearms licenses, registrations, permits and documents.
- f. in the possession of one (1) small firearm as indicated in his/her name in the Application Form and list/roster of personnel, which is allowed under existing laws, rules, and regulations as assessed and evaluated by the PNP.
- g. deployed by PSAs, PDAs, CSUs, GGUUs, Private Security Canine Service Providers, Private Security Training Institutes or Private Security Industry and Training Organizations, which must be duly licensed, authorized, recognized and/or accredited by the PNP, and must have first secured its own CA-SA prior to deployment of security personnel.
- h. in the actual performance of law enforcement or security duties.
- i. employed by a duly licensed PSSP, qualified to perform or provide personal security protection to private persons entitled thereto, and in possession of appropriate licenses, certifications, and authorizations.

When the security personnel is/are provided by the PNP, AFP, NBI or other LEAs, the application must be endorsed by the PSPG or the PNP Regional Director for the PNP; and the authorized representatives for the AFP, NBI and other LEAs, as the

case may be. When applicable, the retained security personnel or bodyguards must have been detailed to the applicant one (1) year before the elections.

The CA-SD automatically becomes ineffective upon the expiration of any of the applicable licenses, registrations, permits, CFR, PTCFOR, LTOPF, MDR, LO, MO, PAR, ARE, and other firearms documents.

The CA-SD shall be valid only during the prescribed period and strictly under the foregoing terms and conditions. The CA-SD shall be automatically revoked when the ground for which said CA-SD was issued ceases to exist or for any lawful and valid cause, as may be determined by the CBFSC.

RULE XIV CERTIFICATE OF AUTHORITY - TRANSPORT

SECTION 39. *Who May be Allowed to Transport or Deliver Firearm and/or its Parts, Ammunition and/or its Components, or Explosive and/or its Components.* – Entities engaged in, and duly licensed by the appropriate government agency to, transport, manufacture, import, export, purchase, deal in or sell firearms, ammunitions, explosives and/or their respective parts or components, and other qualified individuals may be issued an CA-TT and allowed to transport or deliver firearms and/or their parts, ammunitions and/or their components or explosives and/or their components during the Election Period.

As regards firearms, only their major parts as defined hereunder shall be covered under this Rule.

SECTION 40. *Accreditation of duly registered entities engaged in, and duly licensed by the appropriate Government agency to, transport, manufacture, import, export, purchase, deal in or sell Firearms, Ammunitions, Explosives and the Creation of an Official Registry therefor.* – To facilitate and more effectively process applications and reduce the repetitive submission of documentary requirements, duly licensed/accredited/registered ENTITIES engaged in, and duly licensed by the appropriate Government agency to, transport, manufacture, import, export, purchase, deal in or sell Firearms, Ammunitions, Explosives and/or their respective parts or components may apply for accreditation before the CBFSC by providing their qualifications of large-scale frequent operation and/or status as major industry stakeholder through the one-time submission of documents component, including, but not limited to the following:

- a. Certified True Copies of License/s to Operate and other Licenses, Registrations, and Certifications in relation thereto as issued by the PNP;
- b. Certified True Copy of Security and Exchange Commission (SEC) for corporations or the Department of Trade and Industry (DTI) for sole proprietorships;
- c. Certified True Copy of Business Permit (or equivalent document) issued by the Local Government Unit having jurisdiction of the principal place of business of the Company;
- d. Certified True Copies of Audited Financial Statements (AFS) and ITR for 2021 and 2020 stamped received by the Bureau of Internal Revenue (BIR);

- e. Certified True Copy of valid Tax Clearance per E.O. No. 398, Series of 2005;
- f. Certified True Copies of Government or Private Contracts evidencing the large/frequent operation of the entity;
- g. Endorsement and Certification as a large-scale frequent operation and/or status as major industry stakeholder from the FEO;
- h. Certificate of no past or pending case with FEO;
- i. Affidavit of no involvement on pending investigations or cases in other government agencies; and
- j. Duly notarized Board Resolution certifying the authority given to the head of agency, corporation or the authorized representative/s to apply for a CA-TT, in behalf of the company.

An accreditation fee in the amount of One Thousand Pesos ((P1,000.00) shall be paid.

Given the exigencies of public service, the schedule of the CBFSC permitting, and strictly subject to the due submission of all requirements and valid documents by the applicant, preferential attention shall be accorded to applications for Certificate of Authority concerning deliveries of firearms & its parts, ammunitions & its components and/or explosives & its components to government agencies and instrumentalities procured under the Government Procurement Reform Act.

SECTION 41. *Application Form and Documentary Requirements for the Issuance of CA-TT.* – Applicants for CA-TT or their duly authorized representative must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2023-07 indicating therein, among others, the full name of the applicant, principal office address, and name/s of the duly authorized representative/s;
- b. CBFSC Form No. 2023A-07;
- c. In case the applicant is a juridical entity (corporation or partnership), a duly notarized board resolution certifying the authority given to the head of the juridical entity or authorized representative/s to apply for an CA-TT on its behalf.

For sole proprietorship, copy of the certification from the Department of Trade and Industry or Mayor's Permit;

- d. Original Copy of the Permit to Transport issued by the PNP FEO, with endorsement by the concerned officer of the PNP FEO;
- e. Copy of the radio message, if applicable; and
- f. Copy of the Special Bank Receipt from the PNP.

All applications for the issuance of CA-TT must be filed in accordance with the procedures herein set forth. Each and every page of the Application Form and its attachments must be numbered consecutively at the bottom right side.

SECTION 42. *Administrative Processing Fees Relative to the Application for the Issuance of a CA-TT.* – The administrative processing fees shall be, as follows:

- a. For an application involving the PNP's Permit to Export – No administrative processing fee;
- b. For an application involving the PNP's Permit to Purchase and Move Explosives, Explosive Ingredients, Controlled Chemicals – One Thousand Five Hundred Pesos (P1,500.00);
- c. For an application involving the PNP's Special Permit to Purchase and Move Explosives, Explosive Ingredients, Controlled Chemicals – One Thousand Five Hundred Pesos (P1,500.00);
- d. For an application involving the PNP's Permit to Unload Explosives/Explosive Ingredients, Controlled Chemicals – One Thousand Five Hundred Pesos (P1,500.00);
- e. For an application involving the PNP's Permit to Transport Firearms and Ammunition – Two Hundred Pesos (P200.00); and
- f. For an application involving the PNP's other permits for the movement of firearms and/or their parts, ammunitions and/or their components, explosives and/or their ingredients, and controlled chemicals – Same amount of fee imposed by the PNP but not to exceed One Thousand Five Hundred Pesos (P1,500.00).

SECTION 43. *Conditions for the Issuance of a CA-TT.* – The following are the conditions for the issuance of a CA-TT during the Election Period:

- a. The CA-TT shall be valid during the prescribed period, and shall provide the terms and conditions of its grant strictly on a one-way basis.
- b. The validity of the CA-TT may be extended for a period equal to the period reflected in the new permit issued by the PNP on the conditions that:
 - i. a letter-request stating the reasons therefor is submitted via email. It shall be accompanied with a copy of the new permit issued by the PNP, and copy of the official receipt to prove payment of corresponding administrative processing fee, as specified in the immediately preceding section;
 - ii. the original hard copy or certified true copy of the subject CA-TT is presented and submitted so that the CBFSC may stamp the appropriate and distinct mark thereon stating its extended validity period. Likewise, the hard copies of the documents sent via email must be submitted to the CBFSC; and
 - iii. a self-addressed prepaid return (small brown or A4-sized) envelope of applicant's choice of courier service is submitted (with the original hard copy or certified true copy of the subject CA-TT, and hard copies of the documents sent via email) to the CBFSC through its Secretariat with office address at 8th Floor Law Department Palacio del Gobernador, General Luna Street, Intramuros, Manila.

The hard copy of the CA-TT appropriately stamped with indication of extended validity period shall be sent and delivered to the applicant via his/her provided self-addressed prepaid return (small brown or A4-sized) envelope, or may be physically obtained, if possible, by the applicant or his/her authorized representative after submission of valid proof of identification (preferably government-issued) and/or authorization. Its digital or scanned copy shall be sent through the applicant's email address.

- c. In the case of explosives and/or their components, the same shall be immediately transported with a police escort by the applicant, grantee or any authorized representative directly to the explosives magazine or storage facility of the licensed requesting party.
- d. In the case of firearms and/or their parts, and ammunitions and/or their components, the same shall be immediately transported by the applicant, grantee or any authorized representative directly to the address of the buyer or requesting party.
- e. Firearms and/or their parts, ammunitions and/or their components, and explosives and/or their components meant for exportation to other countries or foreign jurisdictions shall be transported or delivered directly to airports or seaports.
- f. Firearms and/or their parts, and ammunitions and/or their components imported from other countries or foreign jurisdictions shall be delivered directly to the PNP FEO Storage Section. Explosives and/or their components shall be delivered directly to the manufacturing facility or magazine of the licensed manufacturer with CA-TT.
- g. In no case shall the firearms and/or their parts, ammunitions and/or their components, and explosives and/or their components be transported or delivered by any person other than the authorized manufacturer, importer, exporter, purchaser, dealer, and seller or their duly authorized representative/s with CA-TT.

Any violation of the foregoing conditions, as well as any other condition for the issuance of the CA-TT, shall immediately invalidate the CA-TT.

RULE XV CERTIFICATE OF AUTHORITY - SPORTS SHOOTERS

SECTION 44. *Who May Bear, Carry or Transport Firearms.* – Competitive sports shooters excluding aliens or foreigners, who will be participating in international classifier and qualifier matches scheduled prior to the Election Period in representation of their duly registered organizations and/or the Philippines, may bear, carry or transport firearms during the Election Period after having proven to the CBFSC their track record and history of participation in locally and internationally sanctioned and recognized shooting competitions in representation of their duly registered organizations and/or the Philippines.

SECTION 45. *Conditions for the Issuance of a CA-SS.* – When in the possession of firearms, the sports shooters must be:

- a. going in the firing/shooting range or competition/match venue and/or returning to his/her dwelling after the training, competition or match without deviation of route whatsoever.
- b. in possession of a valid LTOPF where his/her qualification as a sports shooter is indicated.
- c. in possession of a valid PTCFOR or Permit to Transport Firearm issued by the PNP FEO, which both bear his/her qualification as a sports shooter.
- d. in possession of valid, updated, and current firearm/s registration/s.
- e. bearing, carrying or transporting a maximum of two (2) firearms.

For purposes of this Rule, the Philippine Practical Shooting Association (PPSA), Philippine Shooters and Match Officers Confederation (PSMOC), Philippine National Shooting Association (PNSA), and other organizations duly recognized and accredited by the Philippine Sports Commission (PSC) and/or Philippine Olympic Committee (POC) shall submit to the CBFSC the official list of its members, registered participants, and schedule and dates of its sanctioned international qualifier and classifier matches and competitions. Failure to comply with this requirement shall be deemed as an unconditional waiver for such matches and competitions to be considered by the CBFSC.

The terms and conditions imposed by the PNP for the grant of the PTCFOR or Permit to Transport Firearm for the transport of competition firearm/s and ammunitions by sports shooters, which are not inconsistent herewith shall remain and subsist.

SECTION 46. *Application Form and Documentary Requirements for the Issuance of CA-SS.* – Applicants for CA-SS or their duly authorized representative must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2023-08 signed by the applicant sports shooter with one (1) piece 2" x 2" photograph of the applicant;
- b. Certification of *bona fide* membership and inclusion in the official list of active members of the PPSA, PSMOC, PNSA, and other organizations duly recognized and accredited by the PSC and/or POC;
- c. Proof of participation in previous national and international classifier and qualifier matches;
- d. Certified true copy of registration as a competitor in international classifier and qualifier matches to be held during the Election Period but scheduled prior thereto;
- e. Proof of recognition or designation as a sports shooter representing the sanctioning organization or country;

- f. CBFSC Form No. 2023A-08 with the firearms description and registration data, including the LCR with LO/MO for government-issued firearms and/or CFR with PTCFOR for privately owned firearms;
- g. Copies of the abovementioned licenses and certificates;
- h. In case of transport of firearms to the venue or country of training or competition, original copies of PNP permits and licenses for the purpose; and
- i. Other competent and relevant documents.

All applications for the issuance of CA-SS must be filed in accordance with the procedures herein set forth. Each and every page of the Application Form and its attachments must be numbered consecutively at the bottom right side.

An administrative processing fee in the amount of One Thousand Pesos (P1,000.00) shall be paid in accordance with the procedures herein set forth.

RULE XVI

ELECTRONIC FILING OF APPLICATIONS FOR THE ISSUANCE OF CERTIFICATES OF AUTHORITY

SECTION 47. *Electronic Filing of Applications for the Issuance of CA.* – The electronic filing of applications for the issuance of CA shall start on **June 05, 2023** and shall end on **November 15, 2023**. Filing of applications shall be made through electronic means taking advantage of the current information technology advancements, adopting the principle of efficient government service delivery, addressing the geo-logistical challenges in some regions, and for mutual safety under the new normal, as follows:

STEP 1. Applicant must visit and access the official website of the Commission at www.comelec.gov.ph.

STEP 2. At the home page, applicant must click the *Gun Ban Exemption Application* link to proceed to the appropriate page.

STEP 3. At the appropriate page, a contents list containing the links for the different categories of CA may be found. Applicant must click the category of the CA being applied for. By clicking such, applicant may find the *Application Forms* link containing downloadable forms in PDF format, and *Microsoft Forms* link through which the application may be sent.

STEP 4. Applicant must download, print, completely accomplish, and sign the required forms in the original. Thereafter, applicant must cause the proper notarization of the same.

STEP 5. Applicant must prepare the corresponding original or certified true copies of the documentary requirements. For this purpose, the applicant or the duly authorized officer-custodian of the applicant's original document/s may accomplish the certification.

STEP 6. Applicant must digitally scan and/or convert into PDF format in a continuous manner the prepared forms and documentary requirements. Using an online media storage application, applicant must upload all the scanned forms and documentary requirements thereto, and generate an online link therefor. For ease of use, it is recommended that Google Drive be utilized for this purpose.

STEP 7. Applicant must repeat Steps 1 to 3. Thereafter, applicant must click the *Microsoft Forms* link where the applicant's express consent to the collection and processing of the required personal data will be needed. Tick the appropriate box in order to proceed to the next steps.

STEP 8. Applicant must accomplish the required fields of the *Microsoft Forms* by providing the needed personal data, ticking the appropriate boxes, clicking the correct options in the pull-down menus, and ensuring to have provided the following:

- a. Correct link to the online media storage application where the scanned forms and documentary requirements are uploaded, and made accessible to the CBFSC, AFP, and PNP through their given email address.

Applicant must ensure that the online media storage application is properly set and adjusted to give access to such email addresses. Once the applicant received the appropriate CA, he/she must immediately disable such access.

- b. Valid and active email address where all correspondences and notices from the CBFSC shall be sent.

Any error or fault in the processes, notifications, certificates, correspondences, and communications attributable to incomplete, incorrect, misspelled data or information, including inaccessible and corrupted file or non-working links provided and supplied shall be on applicant's account, and constitutes a waiver of responsibility and liability on the part of the Commission, CBFSC, AFP EU and PNP EU.

STEP 9. After reviewing that all the data and information entered and supplied are true and correct, applicant must click the *Submit* button.

STEP 10. After pre-evaluation by the CBFSC Secretariat, applicant will receive an email informing him/her:

- a. if the submission is complete, of the corresponding application number, and order of payment, which must be printed and presented during payment. Payment must be made within three (3) working days from the date of the email through the following:
 - i. Cash Division of the Commission at its Main Office in Intramuros, Manila; or
 - ii. Any Office of the Election Officer.

After payment, applicant must send via email-reply a digital picture or scanned copy of the duly issued official receipt or deposit/payment slip.

Likewise, within three (3) working days from the date of the email, applicant is required to send:

- i. the original hard copies of the same forms and documentary requirements which were previously scanned and uploaded to the applicant's preferred online media storage application, the link to which was entered to the corresponding field of the *Microsoft Forms*; and
 - ii. a self-addressed prepaid return (small brown or A4-sized) envelope of applicant's choice of courier service to the CBFSC through its Secretariat at the following address: 8th Floor Law Department, Palacio del Gobernador, Gen. Luna St., Intramuros, Manila 1002.
- b. if the submission is incomplete, of the lacking data, information or document/s, or the need to give access to the online media storage application used, or the need to digitally scan and/or convert into PDF format in a continuous manner all forms and documentary requirements. Applicant must submit all the needed forms and documentary requirements, and such submission will be treated as a new application.

RULE XVII

PRE-EVALUATION, EVALUATION, RESOLUTION OF THE APPLICATION, AND REQUEST FOR RECONSIDERATION

SECTION 48. *Pre-Evaluation, Evaluation, and Resolution of Applications for the Issuance of CA.* – The following procedures shall be observed in the processing of applications for the issuance of CA:

- a. Upon receipt in its official email address of a notification that an application has been filed, the CBFSC Secretariat shall immediately retrieve the data and information entered via *Microsoft Forms*, and access the digital or scanned copies of the application forms and documentary requirements uploaded to the online media storage application, the link to which was supplied by the applicant to the corresponding field of the *Microsoft Forms*.
- b. Once all the application forms and documentary requirements have been downloaded, the CBFSC Secretariat shall conduct a pre-evaluation to verify whether the submission is complete or incomplete.
- c. If the submission is incomplete, the application shall not be assigned an application number. Through email, the CBFSC Secretariat shall inform the applicant of the lacking data, information or document/s, or the need to give access to the online media storage application used, or the need to

digitally scan and/or convert into PDF format in a continuous manner all forms and documentary requirements.

The applicant shall be advised to submit all the needed forms and documentary requirements. Such submission will be treated as a new application.

- d. If the submission is complete, the CBFSC Secretariat shall:
 - i. assign the corresponding application number;
 - ii. compute the required administrative processing fee;
 - iii. issue an order of payment; and
 - iv. notify the applicant through email of the above information; the need to pay the required administrative processing fee within three (3) working days from the date of the email; the requirement to send within three (3) working days from the date of the email the original hard copies of the application forms and documentary requirements, together with a self-addressed prepaid return (small brown or A4-sized) envelope of applicant's choice of courier service to the CBFSC through its office address (8th Floor Law Department Palacio del Gobernador, Gen Luna St., Intramuros, Manila 1002); and the transmittal of the application to the EUs for evaluation.
- e. The CBFSC Secretariat shall transmit to the AFP EU and PNP EU via email the *Microsoft Forms Evaluation Sheet* with the details of the application and the link to the online media storage application, where the application forms and documentary requirements may be accessed for evaluation.
- f. All the EUs shall simultaneously conduct the evaluation within a period of three (3) working days from receipt thereof.
- g. Once the respective *Microsoft Forms Evaluation Sheets* of the EUs have been submitted, the CBFSC Secretariat shall collate the results thereof, and thereafter forward the same to the CBFSC Overall Supervising Evaluator for final evaluation and preparation of recommendation to the CBFSC.
- h. The CBFSC shall deliberate on and resolve the application. If the application is approved or granted, the CBFSC shall order the CBFSC Secretariat to prepare the corresponding CA to be signed by the CBFSC Head and Members.
- i. If the application is disapproved or denied, the CBFSC shall order the CBFSC Secretariat to prepare a notice of denial indicating therein the ground/s therefor. The notice shall be signed by the CBFSC Chairperson and Members.
- j. If the disapproval or denial is due to insufficiency of the documents submitted (such as when there are expired licenses or permits, lacking document/s, or missing information in the document/s), the applicant may refile all the needed application forms and documentary requirements after he/she has cured the ground/s which caused the disapproval or denial of

the application. For this purpose, the applicant shall select and click the *Refile* option in the *Microsoft Forms*.

- k. If the application is refiled, the CBFSC Secretariat shall not assign it a new application number. Instead, "A" shall be appended to the original application number.
- l. The hard copy of the CA or notice of denial shall be sent and delivered to the applicant via his/her provided self-addressed prepaid return (small brown or A4-sized) envelope, or may be physically obtained, if possible, by the applicant or his/her authorized representative after submission of valid proof of identification (preferably government-issued) and/or authorization. Its digital or scanned copy shall be sent through the applicant's email address.

SECTION 49. *Request for Reconsideration.* – If the application is denied on the ground other than insufficiency of the documents submitted, the applicant may file a request for reconsideration with the CBFSC through the CBFSC Secretariat. The request for reconsideration must be filed via email within three (3) working days from the date of the email of the notice of denial.

If the CBFSC sustains its findings, the CBFSC Secretariat shall be directed to prepare a notice of final denial informing the applicant that the request for reconsideration has been denied. The notice of final denial shall be signed by the CBFSC Chairperson and Members/Representatives, and shall be without prejudice to the timely filing of an appeal.

On the other hand, if the CBFSC reconsiders its earlier findings and decision, the appropriate CA shall be issued in accordance with the procedures herein set forth.

The decision of the CBFSC shall be final and immediately executory.

RULE XVIII BLADED INSTRUMENTS AS SOUVENIR ITEMS

SECTION 50. *Souvenir Items Not Deadly Weapon.* – Souvenir bladed instruments, which are considered as ornamental display items, are not covered by the prohibition on the bearing, carrying, and transporting of deadly weapons.

SECTION 51. *Guidelines.* – For the preceding section to apply, the following guidelines must be strictly observed:

- a. Individuals must purchase any bladed souvenir item only from shops/stores accredited by the Department of Tourism (DOT).
- b. For every purchase, the said accredited shops/stores must issue the corresponding Authenticated Sales Certificate which contains the following information:
 - i. control number;

- ii. name and active contact number/s of the accredited shops/stores;
 - iii. date and time of purchase;
 - iv. complete name of the purchasing individual;
 - v. nationality of the purchasing individual;
 - vi. number of days needed by the purchasing individual to bear, carry, and transport the bladed souvenir item/s from the accredited shop/store to his/her temporary stopping place/s or destination, which must not go beyond the Election Period, and the number of days allowed to stay in the Philippines, if applicable. The term "temporary stopping place" refers to the area or location where the purchasing individual needs to stay for a period of twenty-four (24) hours or more before reaching the ultimate destination;
 - vii. exact temporary stopping place/s and/or ultimate destination; and
 - viii. complete name and signature of the sales clerk.
- c. The Authenticated Sales Certificate, which is valid only for a limited period, serves as proof that the bladed instrument/s in the possession of an individual is/are indeed souvenir item/s. The official receipt duly issued therefor must be attached to the Authenticated Sales Certificate.
- d. All accredited shops/stores must submit weekly to the DOT a list containing the information mentioned in Section 51 (b)(i) to (viii).
- e. For purposes of monitoring, the DOT is required to submit to the CBFSC a:
- i. list of accredited shops/stores per location; and
 - ii. weekly report of the names of individuals who were issued Authenticated Sales Certificates.

RULE XIX REPORTORIAL REQUIREMENTS

SECTION 52. *Reports of the AFP and PNP.* – The AFP and PNP are required to submit to the CBFSC weekly reports relative to their implementation of this Resolution and other matters including, but not limited to, security preparations, and peace and order situation updates.

SECTION 53. *Reports of the RJSCC, PJSCC and C/MJSCC.* - The RJSCC, PJSCC and C/MJSCC shall submit to the CBFSC a report on its activities in connection with all matters relating to the discharge of its duties and functions under this Resolution and any other directive of the CBFSC.

Based on the written information transmitted by the PJSCC and C/MJSCC, the RJSCC shall submit the following reports:

- a. Consolidated report on checkpoints conducted;
- b. Reports forwarded by AFP and PNP partners on the:

- i. Current status of the enforcement (i.e. number of arrests, names of persons involved, number of confiscated firearms, categorized into licensed or unlicensed) of the ban on firearms or other deadly weapons and security personnel;
 - ii. The peace and order situation in various parts of the country, including insurgency, the existence and size of private armies, the intensity of political rivalries, and other circumstances that may affect the conduct of the elections;
- c. Other information or report as may be required by the CBFSC.

The RJSCC report shall be submitted every Friday from start of CBFSC operations until the end of the election period.

RULE XX MISCELLANEOUS PROVISIONS

SECTION 54. *Signatories in the CA and Other Documents.* – In the absence of one or both of the AFP and PNP Representatives to the CBFSC and CBFSC Members, the Representative of the Commission to the CBFSC and CBFSC Chairperson shall be authorized to solely sign the CA, Notice of Denial, memorandum, certificate or decision issued under this Resolution for and in behalf of the CBFSC.

Notwithstanding the affixing of the signatures of one or both the AFP and PNP Representatives to the CBFSC and CBFSC Members in the CA, Notice of Denial, memorandum, certificate or decision issued under this Resolution, the same shall not be valid and shall be without force and effect, unless signed by the Representative of the Commission to the CBFSC and CBFSC Chairperson.

SECTION 55. *Composition of the CBFSC Secretariat, RJSCC, and RJSCC Secretariat.* – In the exigency of service, the Representative of the Commission to the CBFSC and CBFSC Chairperson may change the composition of the CBFSC Units, RJSCC, and RJSCC Secretariat.

SECTION 56. *Meetings.* – The CBFSC shall conduct its regular meeting on a day to be immediately determined by it after its constitution and commencement of operations. A special meeting may be conducted as may be called upon by, under the authority of, or for the CBFSC Chairperson.

SECTION 57. *Payment of Administrative Processing Fees.* – Administrative processing fees paid pursuant to this Resolution are strictly non-refundable. Payments shall be made to the Cash Division of the Commission at its Main Office in Intramuros, Manila, or with any Office of the Election Officer.

No administrative processing fee shall be assessed for refiled applications.

SECTION 58. *Certified True Copy of CAs and Related Documents.* – Certified true copies of CAs and related documents, as stamped with the dry seal of the Commission and/or affixed with security sticker, may be requested with the CBFSC Secretariat upon

payment of fee of One Hundred Pesos (P100.00) for the first page and Two Pesos (P2.00) for every succeeding page.

SECTION 59. *Gum Ban Certification.* – Upon written request or order, the CBFSC may issue appropriate certification attesting that a particular person or entity has or has not applied for and has or has not been granted authority to bear, carry or transport firearms or other deadly weapons; employ, avail or engage the services of security personnel or bodyguards; and transport or deliver firearms and/or their parts, ammunitions and/or their components, and explosives and/or their components.

SECTION 60. *Records Keeping.* – Physical and electronic records of applications received, processed, evaluated, and acted upon shall be kept at the office of the CBFSC, and shall be under the custody of the Secretariat. The AFP EU and PNP EU shall be deemed to be in the custody of the physical and electronic records of the applications upon endorsement of the same to the said EUs, and while the same records are in their possession.

Retention of records shall be subject to the laws, rules, and regulations on government record disposition.

RULE XXI PROHIBITIONS AND PENALTIES

SECTION 61. *Election Offense Liability.* – Any person who shall:

- a. Bear, carry or transport firearms or other deadly weapons; or
- b. Employ, avail or engage the services of security personnel or bodyguards; or
- c. Transport or deliver firearms and/or their parts, ammunitions and/or their components, and explosives and/or their components,

during the Election Period without a valid and subsisting CA shall be guilty of an election offense.

SECTION 62. *Penalty for Election Offenses.* – Any person found guilty of any election offense described in this Resolution shall be punished with imprisonment of not less than one (1) year but not more than six (6) years, and shall not be subject to probation. In addition, the guilty party shall be sentenced to suffer disqualification to hold public office and deprivation of the right of suffrage. If he/she is a foreigner, he shall be sentenced to deportation which shall be enforced after the prison term has been served.

SECTION 63. *Revocation, Cancellation or Suspension of Firearms Licenses, Permits, and Registration.* – The PNP Chief or any authorized representative may revoke, cancel or suspend the LTOPE, CFR and/or PTCFOR, if any, of any person found to be in violation of the prohibitions mentioned herein.

SECTION 64. *Liability of Juridical Person.* – The owner, president, manager, director or other responsible officer/s of any public or private firm, company, corporation or entity who shall willfully or knowingly allow any person to bear, carry or transport any

of the firearms owned by such firm, company, corporation or entity during the course of his/her employment without a valid and subsisting CA, shall be guilty of an offense under Section 30, Article V of the Comprehensive Firearms and Ammunition Regulation Act.

RULE XXII COMPLIANCE WITH THE LAW ON DATA PRIVACY

SECTION 65. *Processing of Personal Data.* – The Commission and CBFSC shall process personal data solely for the purpose of implementing this Resolution, and always in adherence to the principles of transparency, legitimate purpose, and proportionality, as well as the rules on personal data collection, processing, and retention under the Data Privacy Act of 2012, its Implementing Rules and Regulations, and pertinent circulars issued by the National Privacy Commission.

SECTION 66. *Security Measures.* – The Commission and CBFSC shall implement reasonable and appropriate organizational, physical, and technical security measures for the protection of personal data being processed for purposes of this Resolution, which shall include the execution of a Non-Disclosure Agreement (NDA) with all personnel who shall handle personal data. The execution of an NDA shall also apply to all AFP and PNP counterparts, and all members of the EUs.

SECTION 67. *Disclosure.* – Personal data processed for the purpose of implementing this Resolution shall not be disclosed unless:

- a. the data subject gives his/her consent; or
- b. it is legally required or authorized under laws, rules, and regulations, or by a court or tribunal: *Provided*, that in all instances, requests for disclosure of personal data shall be addressed and referred to the Commission's Data Protection Officer.

SECTION 68. *Accountability for Violation of the Law and Regulations on Data Privacy.* – Violation of this Rule shall be dealt with criminally, civilly, and administratively in accordance with the provisions of the Data Privacy Act of 2012, and other applicable laws, rules and regulations.

RULE XXIII EFFECTIVITY AND DISSEMINATION

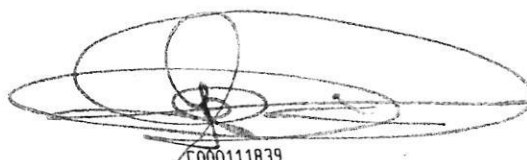
SECTION 69. *Separability Clause.* – If any section or provision of this Implementing Resolution is held unconstitutional or invalid, any other section or provision not affected thereby shall remain valid and effective.

SECTION 70. *Repealing Clause.* – All resolutions, decrees, orders, rules and regulations inconsistent with the provisions of this Implementing Resolution are hereby repealed or modified accordingly.

SECTION 71. Effectivity and Dissemination. – This Resolution shall take effect seven (7) days after its posting at the Commission's official website and publication in two (2) daily newspapers of general circulation in the Philippines.

The Education and Information Department of the Commission is directed to cause the publication of this Resolution in two (2) daily newspapers of general circulation in the Philippines, and to furnish copies thereof to all Regional Election Directors, Provincial Election Supervisors and Election Officers of the Commission, the PNP, the AFP and all other law enforcement agencies.

SO ORDERED.



GEORGE ERWIN M. GARCIA
Chairman



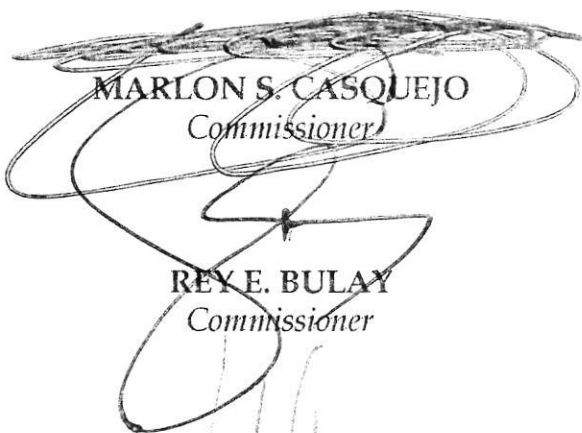
SOCORRO B. INTING
Commissioner



AIMEE P. FEROLINO
Commissioner



ERNESTO FERDINAND P. MACEDA, JR.
Commissioner



MARLON S. CASQUEJO
Commissioner



REY E. BULAY
Commissioner



NELSON J. CELIS
Commissioner

CERTIFICATION

APPROVED by the Commission En Banc during the regular meeting on May 17, 2023, pursuant to COMELEC RESOLUTION NO. 10671, promulgated June 9, 2020, entitled: "Supplemental Resolution to COMELEC Resolution 9936 Promulgated March 25, 2015, Rule on the Enactment and promulgation of Executive or Administrative Resolutions providing for other format of meetings to include online meetings applicable in times of COVID-19 pandemic and the imposition of Community Quarantines and similar emergency situations".



CONSUELO B. DIOLA
Director IV
Office of the Commission Secretary

This Resolution can be verified at this number (02)85272987; email address comsec@comelec.gov.ph