		"Annex A-1"
CHECKLIST OF DOCUMENTARY REQUIREMENTS (CDR) ON FORECLOSURE SALE OF REAL PROPERTY		
IMPORTANT: 1. Processing of transaction commence only upon submission of COMPLETE DOCUMENTS. 2. In all instances wherein xerox or photocopies are submitted, the original must be presented for authentication.		
Copy of Transfer Certificate of Title (1	ny, but only photocopied document sh eclaration issued by the Local Assess rder of the Court confirming the Sale ses only together with the photocopy "CT), Condominium Certificate of Title t by at least one (1) of the transferees	sor's Office for land and improvement thereof for authentication or Certified True e (CCT), Original Certificate of Title (OCT) or Certificate of No Improvement issued
NAME OF TAXPAYER	ONETT OFFICER	HEAD ONETT TEAM
DATE RECEIVED	DATE ISSUED	Telephone No:
	OF DOCUMENTARY REQUIRE RECLOSURE SALE OF REAL PF	
-	mmence only upon submission of CO c or photocopies are submitted, the or	MPLETE DOCUMENTS. riginal must be presented for authentication.
Copy of Transfer Certificate of Title (1	ny, but only photocopied document sh eclaration issued by the Local Assess rder of the Court confirming the Sale ses only together with the photocopy "CT), Condominium Certificate of Title t by at least one (1) of the transferees	
NAME OF TAXPAYER	ONETT OFFICER	HEAD ONETT TEAM
DATE RECEIVED Instruction: Prepare in duplicate and ascerta	DATE ISSUED	Telephone No: ETT Team before release to taxpaver
monoute and ascent	in the control signed by nead on	

Original - Attach t Duplicate - Taxpayo

Distribution:

• Attach to Docket • Taxpayer's Copy